

University of Florida
College of Public Health & Health Professions Syllabus

**CLP4302 (section SUMC-19702): Introduction to
Clinical Psychology—*Summer C 2022***

(3 credit hours)

Location: Online

Semester: Summer C 2022, Monday 9:35am-12:15pm

Delivery Format: Online through Canvas (synchronous)

Course Website: <https://elearning.ufl.edu/> (Canvas)

Instructor Information

Instructor Name: William M. Perlstein, Ph.D., Associate Professor, Clinical & Health Psychology

Room Number: HPNP 3120

Phone Number: (352) 222-8870 (mobile; use text as my phone is set to spam for calls outside my contacts)

Email Address: wmp@php.ufl.edu

Office Hours: By appointment

Preferred Course Communications: Email *via Canvas*

Note: E-mail is the preferred method of contact for the instructor. You are welcome to e-mail at any time; however, questions about exams or projects sent after 5:00pm on the day before class may not receive a response in time to make the deadline.

Prerequisites: PSY 2012 General Psychology; CLP 3144 Abnormal Psychology; and STA 2023 Introduction to Statistics I

PURPOSE AND OUTCOME

Course Overview:

This course is designed to provide students with a broad overview of Clinical Psychology. This course will provide a survey and exploration of contemporary roles of clinical psychologists. The course will also emphasize the integration of science and practice when solving problems of individuals, families, groups and communities. To address these goals, students will be introduced to: 1) different methods of assessment and different approaches to the practice of treatment in clinical psychology, 2) specialty areas within clinical psychology, and 3) education, training and licensure requirements to become a clinical psychologist.

The class can be conceptualized as comprising 6 non-mutually-exclusive modules:

- 1) History of clinical psychology;
- 2) Diagnosis and assessment;
- 3) Research methods in clinical psychology;
- 4) Assessment;

- 5) Intervention & prevention;
- 6) Specialty areas within clinical psychology and associated training.

Relation to program outcomes:

This course serves as an upper-level course within clinical and health psychology at the University of Florida. The early-stage developmental focus will support learning objectives that are applicable to a range of clinical and health profession degrees including public health, psychology, pre-medicine, health sciences, and early-development undergraduate training programs.

Instructor's personal Diversity statement:

Respect for Diversity: It is my intent that students from all diverse backgrounds and perspectives be well served by this course, that students' learning needs be addressed both in and out of class, and that the diversity that students bring to this class be viewed as a resource, strength and benefit. It is my intent to present materials and activities that are respectful of diversity: gender, sexuality, disability, age, socioeconomic status, ethnicity, race, and culture. Your suggestions are encouraged and appreciated. Please let me know ways to improve the effectiveness of the course for you personally or for other students or student groups. In addition, if any of our class meetings conflict with your religious events, please let me know so that we can make arrangements for you.

Course Objectives: After successfully completing CLP 4302, students will be able to (including but not limited to):

1. Identify and distinguish between major mental-health professions;
2. Demonstrate an understanding of how clinical psychologists approach mental-health diagnosis, assessment, prevention, and treatment;
3. Explain the importance of the scientist-practitioner model of clinical psychology;
4. Understand and explain similarities and differences in various specialty areas in clinical psychology;
5. Explain training and educational processes involved in licensure for clinical psychologists in the US;
6. Understand and explain assessment, treatment (i.e., intervention), and prevention methods in clinical psychology;
7. Understand and explain research methods in clinical psychology;
8. Describe the academic and professional preparation that Clinical Psychologists must complete before beginning clinical practice, including pre- and post-doctoral training and board certification;
9. Outline the strengths and limitations of published research so that the validity of findings regarding treatments can inform clinical decisions;
10. Describe the various areas of practice for Clinical Psychologists to include academic, clinical, and research contexts;
11. Distinguish the various assessment strategies and tools used in clinical practice, including assessing for psychopathology, neuropsychology, behavior, pediatrics, and personality;
12. Describe empirically-based principles of therapeutic change, including relevant client and therapist variables;
13. Understand and describe ethical issues in scientific-research and ethical codes for psychologist providing psychological services, as outlined by the American Psychological Association (APA);
14. Discuss evidence-based treatments so that their connection to valid research and their likelihood of effectiveness are addressed;
15. To understand the role of multicultural and diversity factors in graduate psychology training, and clinical assessment and treatment.

Instructional Methods:

Lecture, class discussion, and small-group and individual work will comprise the majority of class sessions. The role of the instructor will be to: present an overview of relevant topics, provide additional reading material and learning resources with up-to-date research findings, facilitate discussion of selected topics, and provide timely feedback. Expectations for students are to attend class fully prepared, participate in class discussions, and read assigned materials prior to class in preparation for lecture. Following most class sessions, students will be expected to complete a **3-2-1 exercise** in which they describe: a) “3 new things I have learned from the lecture,” b) “2 things in the lecture I found particularly interesting;” and c) “1 thing from the lecture that I still have a question about.” These exercises will be completed through the Canvas *Discussion Board*, as will be described during the first class meeting. These 3-2-1 assignments will be graded for completion. Please have them completed by 11:59pm the Tuesday following each Monday class session. I will do my best to provide feedback in a timely manner.

In addition to the primary text, there will be additional required (and optional) primary-source readings available in Canvas files, as specified in the course topical outline/course schedule below.

Required Equipment

See [UF Student Computer Requirements](#). Your program may have additional requirements. For this course you will need a computer that can run HonorLock and the Google Chrome browser with high speed internet access, a webcam, and microphone.

For technical support for this class, please contact the UF Help Desk at: Learning-support@ufl.edu, (352) 392-HELP (option 2), or <https://lss.at.ufl.edu/help.shtml> 3

Exam Rules

Check your syllabus for other rules related to quizzes and exams. Examples:

- Exams and quizzes will be administered as described in the course schedule.
- Exams and quizzes will be open-book & closed notes, unless otherwise noted during class by the instructor.
- Exams may be taken at a student’s home. Students must plan to take their exam in an environment where other people are not in the room during the exam and work on them independently.
- As the exams will cover a substantial amount of information, exam reviews will be conducted via the Canvas Discussion Board as outlined in Assignments #3 & #4. Discussion Dr. Perlstein will address entries to the Discussion Board prior to the exam(s) and will review entries during class.

Quiz Rules

Check your syllabus for other rules related to quizzes and exams. Examples:

- Quizzes will be administered as described in the course schedule. Unless otherwise specified by the instructor, quizzes will open on Canvas at 9:35am-9:50am, and will comprise 5 multiple-choice questions.
- Quizzes are closed book, closed notes, unless otherwise instructed during class by the instructor.

- Quizzes may be taken at a student's home. Students must plan to take their quizzes in an environment where other people are not in the room during the quiz and work on them *independently*.

DESCRIPTION OF COURSE CONTENT

Topical Outline/Course Schedule

<u>Week</u>	<u>Date(s)</u>	<u>Topic(s)</u>	<u>Readings</u> (to be completed before class) <i>Additional readings may be uploaded to Canvas based on class interest, guest lecturers, or updates in research. Please check Canvas weekly. Will notify class during class of any updates.</i>	<u>Assignments Due</u>	<u>Quizzes/Exams</u> (Mostly bi-weekly quizzes, online with due-date listed) <i>Quizzes & Exams will be administered on Canvas</i> <i>Quizzes administered 9:35-950AM</i>
1	5/9	Syllabus Overview Introduction to & Evolution of Clinical Psychology	<ul style="list-style-type: none"> Syllabus overview; course requirements & expectations Lee & Hunsley Ch. 1 APA (2011), Careers in Psychology Stewart et al. (2017)-Diversify & Conquer 	Discussion of Ch. 1 & Readings Complete 3-2-1 template	
2	5/16	Contemporary Clinical Psychology <u>Guest speaker: Dr. Ronald Rozensky</u> <i>(pre-recorded presentation, to be viewed synchronously during class)</i>	<ul style="list-style-type: none"> Lee & Hunsley Ch. 2 2014 Implications ACA for Education 2018 Sci Prac TEPP Rozensky et al. (2018). Interprofessional curriculum 2017 25 Yrs Education Rozensky Grus Fouad Daniel 2016 Psychology's core knowledge Rozensky (2012) Optional Readings: <ul style="list-style-type: none"> Rozensky BIOSKETCH 2019 	Assignment #1 (Biographical Statement) DUE 5/16 5pm via Canvas Assignments Complete 3-2-1 template	

3	5/23	<p>Follow-up questions regarding Dr. R's presentation</p> <p>Classification & Diagnosis</p>	<ul style="list-style-type: none"> • Lee & Hunsley Ch. 3 • Podcast on DSM-5-TR (8-minute <i>listen</i>; can also <i>read</i> transcript at this site): https://www.npr.org/sections/health-shots/2013/05/16/184454931/why-is-psychiatrys-new-manual-so-much-like-the-old-one <p>L&H Ch. 2 (p. 33; Viewpoint Box 2.1, as a starting point). Other readings in Canvas files: 3 Readings for Assignment #2 in Files/Readings/Week03/5_23_2022/Assignment #2:</p> <ol style="list-style-type: none"> 1. Lakhan (2007) 2. Lavoie & Barone (2006) 3. Lavole & Fleet (2002). <p>Optional Reading:</p> <ul style="list-style-type: none"> • Clark et al. (2017) 	<p>Discussion of Classification & Diagnosis</p> <p>Frances video on DSM</p> <p>Assignment #2 (Prescription Authority for Psychologists thought paper) Due 11:59PM, 5/23</p> <p>Complete 3-2-1 template</p>	<p>Online Syllabus Quiz #1 (Canvas). Any time of day; due by 11:59 pm 5/23,</p>
NO CLASS – Memorial Day Holiday					
4	5/30 6/6	<p>Research Methods in Clinical Psychology</p>	<ul style="list-style-type: none"> • Lee & Hunsley Ch. 4 • Wilson (2012) 	<p>In-class discussion of research methods</p> <p>Submit exam-review questions (Assignment #3) via canvas by 5PM 6/8; for in-class discussion on 6/13</p> <p>Complete 3-2-1 template</p>	

5	6/13	Psychological Assessment I: Overview, Ethics, Interviewing & Observation Midterm (Exam 1) REVIEW	<ul style="list-style-type: none"> • Lee & Hunsley Ch. 5 & 6 • Woody (2008) • APA Ethics code-2017 Optional Readings: <ul style="list-style-type: none"> • APA (2010)-Suicide Practice Guidelines • Ethical Standards of Black Psychologists-2019 • A. Frances (2010) 	During-class discussion & Exam-1 review based on Assignment #3 from last week Complete 3-2-1 template	Online Quiz #2 during-class (Canvas) Will cover materials from L&H Chs. 3-4. Any time of day; due by 11:59 pm 6/13,
	6/20	NO CLASS – UF Summer Break			
6	6/27	MIDTERM EXAM			Online Midterm Exam (via Canvas, during class time) Covers L&H readings Chs. 1-4
	7/4	NO CLASS – July 4th Holiday			
7	7/11	Psychological Assessment II & III: Intellectual & Cognitive Functioning, Self-Report & Projective Measures	<ul style="list-style-type: none"> • Lee & Hunsley Chs. 7-9 Optional Reading: <ul style="list-style-type: none"> • Lilienfeld (2008) 	In-class discussion Complete 3-2-1 template	Quiz #3 during-class; (Canvas) Will cover materials from L&H Chs. 5-6

8	7/18	Integration & Clinical Decision-Making Prevention	<ul style="list-style-type: none"> • Lee & Hunsley Chs. 9-10 • Kognito online training (see info below & on Canvas site) 	<p>Kognito training in detecting emotional distress</p> <p>Assignment #4: DUE 5PM on 7/18; Submit Exam 2-Review Questions (via canvas Assignments); for discussion on 7/25</p> <p>Complete 3-2-1 template</p>	
9	7/25	<p>Intervention I: Overview, Adults & Couples, Children & Adolescents</p> <p>Intervention II: Identifying Key Elements of Change</p> <p>Exam-2 Review</p>	<ul style="list-style-type: none"> • Lee & Hunsley Chs. 9-14 • WhyWorks • Kognito online training (see info below & on Canvas site) 	<p>Kognito training in detecting emotional distress—this is associated with Prevention, discussed last week.</p> <p>Assignment #5: (Kognito training certificate DUE: 5PM, 7/25; please upload via Canvas assignments tab)</p> <p>Complete 3-2-1 template</p>	<p>Quiz #4 During class time via Canvas; Covers L&H Chs. 9-14</p>

10	8/1	Subspecialties in Clinical Psychology: Health Psychology: Neuropsychology <u>Guest Speaker via zoom: Dr. Catherine Price, CHP (time: 9:35-10:35AM)</u> Exam-2 (10:45-12:15)	<ul style="list-style-type: none"> • Lee & Hunsley Ch. 15 • Re-read: APA (2011) Careers in psychology.pdf 		Online Final Exam (via Canvas, during class time) Covers L&H readings Chs. 5-15
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Kognito Training:

Kognito is a free online training simulation course that teaches effective techniques to help and refer friends, classmates, and peers around you who might be showing signs and symptoms of emotional distress. Kognito has three unique training modules, one for friends and family of students, one for faculty members, and one for helping student veterans. You are only expected to complete the At-Risk for Students module, though I encourage you to explore the other modules as well.

As a friend, family member or UF peer, you may be the first one to notice signs of distress of someone around you. At UF, it is our shared responsibility to look out for one another and we are here to support you help distressed students. The UF Counseling and Wellness Center offers a free online resource, Kognito, to help you practice having difficult conversations and learn tools for when students show signs of stress. With Kognito, you can learn how to talk about these signs, practice sharing your concerns, and learn how to motivate the person in distress to seek help.

To take this course, follow these instructions:

1. Go to kognitocampus.com
2. Click on "Create a New Account"
3. ***DO NOT USE THE SAME PASSWORD AS YOUR GATORLINK ACCOUNT***
4. Fill out form using enrollment key: ufl2323
5. Follow the on-screen instructions
6. Download your certificate of completion and upload to the corresponding Assignment in Canvas

Questions or concerns? Email a Kognito Program Ambassador at Kognito-UF@ufl.edu.

Course Materials and Technology:

Required Textbook: Lee, C. M., & Hunsley, J. (2018). *Introduction to Clinical Psychology: An Evidence Based Approach*. (4th Edition). Canada: John Wiley & Sons. ISBN # 9781118949467.

Chapters from other books and primary-source refereed-journal papers will be provided as pdf documents and made available in the course "files" tab on Canvas (<http://elearning.ufl.edu>); download by clicking on the link listed under readings for the week of the class. Lecture powerpoints will be available through Canvas by noon the day of class, if not sooner (also under the "files" tab).

To access assigned *readings and lectures*, once in Canvas for the course, click "files" tab and you will see folders for "Class Readings_pdfs" and "Class Lectures_pptx" organized by class-session week as listed below. There will also be several optional readings for each week;

these may provide alternative views and will be well-worth reading. All required and optional reading material will be available as pdfs for download on the Canvas system. This text is available online as hardcover and softcover. Lecture notes will be available through Canvas by 11:59pm the day before class (also under the “files” tab). To access assigned *readings and lectures*, once in Canvas for the course, click “files” tab and you will see folders for “**Class Readings pdfs**” and “**Class Lectures pptx**” organized by class-session week as listed below in the detailed course schedule above.

Note: *If you plan to print-out the lecture pptx files, I advise you to print them in grayscale, since some of the slide backgrounds are in black and this will eat up your printer ink!*

- **Additional Readings:** as indicated will be made available via Canvas. Some of these additional readings will be *optional* (as specified in the syllabus); others will be *required* above and beyond the L&H text.
- **Electronic Device:** There will be “during-class” or scheduled assignments, quizzes or exams administered via Canvas (as described within this syllabus). An electronic device with internet and Canvas capabilities is required (e.g., laptop, tablet; preferably with **Firefox** browser for full Canvas functionality). Please contact the UF Computer Help Desk (contact information below) if you have questions or concerns regarding your device’s capabilities.
- **Canvas:** Canvas is the course management system that you will use for this course. Canvas is accessed by using your Gatorlink account name and password at elearning.ufl.edu. There are several tutorials and student-help links on the Canvas login site. **Canvas works best with the Firefox browser.**
- If you have technical questions call the UF Computer Help Desk at 352-392-HELP or send email to helpdesk@ufl.edu. You are responsible for checking your account prior to each class to determine how you should prepare for the upcoming class.

For technical support for this class, please contact the UF Help Desk at:

- Learning-support@ufl.edu
- (352) 392-HELP - select option 2
- <https://lss.at.ufl.edu/help.shtml>

ACADEMIC REQUIREMENTS AND GRADING

Exams:

There will be TWO exams—a midterm and a final; each will be worth 6.82% of the total grade. Exams will not be cumulative and will cover material from lectures, readings, and in-class presentations or discussions. The format of exams will be multiple choice and short answer. There will be no make-up exams, except for documented medical reasons (i.e., physician note); other documented emergencies may or may not be approved pending decision by the instructor. If you miss an exam, you will receive a score of zero on that exam. Students who must miss class on the day of an exam may request arrangements to take the exam early, pending approval by the instructor. Such requests should be submitted in writing to the instructor as early as possible in the semester; these arrangements must be made early in the semester or they will not be considered. Exams will be administered through Canvas; thus, a compatible electronic device will be required to take the exam. Exams will be open-book and are to be completed *independently*, unless indicated otherwise by the instructor during class.

Class attendance will be rewarded via the inclusion of in-class information in each exam that is not covered in the textbook. Exam #2 will be the Final Exam which will occur during the last scheduled class period (e.g., **8/1**).

Canvas Quizzes:

There will be **four (4)** quizzes in this course, each will be worth 4.55% of your final grade (for a total of **18.18%** of your grade). Quizzes will be administered during class hours online (as described above in the detailed class schedule) using the Canvas website, unless otherwise specified. Canvas quizzes will open at the beginning of

the class period; you must be attending class via zoom in order to take the online quiz. Content from quizzes may come from any lectures, readings, or assignments due for that class day. For example, all readings and any associated lectures in the Week 3 tab on Canvas must be completed *before* the Week 3 class to ensure adequate preparation for the Week 3 quiz. Quizzes missed due to *unexcused* absences will be given a zero. Quizzes are closed-book, to be *completed independently*, and no notes will be allowed.

Assignments Submitted to Canvas:

There will be four (5) assignments in this course. Assignments will vary in nature; for example, they will include online discussion board posts, trainings, or follow-up individual or group work that reflects in-class activities. These assignments will each be worth 4.81% of your grade (for a total of 19.2% of your final grade). Assignments are typically due at 5pm EST on the day of class, with some exceptions as indicated in this syllabus.

Attendance:

Attendance will be taken at every class, except for the two exam days. You will be allowed to miss one class with no penalty; attendance will count for 9.1% of your final grade. Given that this is an upper-level elective course, class attendance is expected, not optional. You will be required to sign into class each week to mark your class attendance. It will not be permitted to sign in for a classmate; anyone caught doing this will lose their and their classmate's attendance point for the day. We will ask you to sign in at a random time during the class period to encourage attendance throughout the duration of the class. If you do miss a class, it will be your responsibility to request notes from a classmate or schedule office hours with me to discuss content from that class. You are expected to arrive to class on time and stay until dismissed in order to earn your attendance credit.

Participation:

Your active engagement in the class will be assessed, through both activity in the class discussions via Canvas Discussions associated with assignments, when assigned, but also during in-class sessions. I hope to hear each of your voices at least once per class—raise your hand, chime in, or I'll call on you.... The participation grade will be derived from completion of the 3-2-1 template exercises due by 11:59pm the Tuesday following each Monday class session, and collectively contribute 36.4% to the final grade.

Our class sessions may be audio-visually recorded for students in the class to refer back and for enrolled students who are unable to attend live. Students who participate with their camera engaged or utilize a profile image are agreeing to have their video or image recorded. If you are unwilling to consent to have your profile or video image recorded, be sure to keep your camera off and do not use a profile image. Likewise, students who un-mute during class and participate orally are agreeing to have their voices recorded. If you are not willing to consent to have your voice recorded during class, you will need to keep your mute button activated and communicate exclusively using the "chat" feature, which allows students to type questions and comments live. The chat will not be recorded or shared. As in all courses, unauthorized recording and unauthorized sharing of recorded materials is prohibited.

Grading:

Snapshot View:

<u>Requirement</u>	<u>Number Throughout Semester</u>	<u>Total Points (% of Final Grade)</u>
Exams	2	30 (13.64%; 15 points each)
Quizzes	4	40 (18.18%; 10 points each)
Assignments	5	50 (22.73%; 10 points each)
Attendance	10	20 (9.1%; 2 points each)

Participation , as assessed through 3-2-1 template exercises on Discussion Board for each class presentation	8	80 (36.4%; 10 each)
Total Points		220 (100%)

Detailed View:

<u>Requirement</u>	<u>Misc. Notes</u>	<u>Due Date</u>	<u>Total Points (% of Final Grade)</u>
<u>Exams</u>	Exams will be administered on Canvas during class time.		
Exam 1		June 27, 2022, during class via Canvas	15 (6.82%)
Exam 2		August 1, 2021, during class via Canvas	15 (6.82%)
<u>Quizzes</u>	Quizzes will be closed note, administered on Canvas during <i>class</i> time (9:35-9:50am).		
Quiz 1		May 27, 2022 in class	10 (4.55%)
Quiz 2		June 28, 2022 in class	10 (4.55%)
Quiz 3		July 11, 2022 in class	10 (4.55%)
Quiz 4		July 25, 2022 in class	10 (4.55%)
<u>Assignments</u>	Assignments are typically due Tuesday evenings (submitted via Canvas) by 5pm after class, based on the class activity that day. Deviations from this schedule will be highlighted.		
Assignment #1	Biographical Statement	May 16, 5PM	10 (4.55%)
Assignment #2	Thought paper— Prescription Authority for Psychologists	May 23, 5PM	10 (4.55%)
Assignment #3	Exam 1 Review Questions	November 17, 5PM	10 (4.55%)
Assignment #4	Exam 2 Review Questions	December 1, 5PM	10 (4.55%)

Assignment #5	Kognito Certificate	July 25, 5pm	10 (4.55%)
<u>Attendance</u>	Remember to please be on time for class and stay online for the entirety or your attendance may not be reflected.	Each of 10 classes	20 (9.1%; 2 points/class)
EXAM 1		June 27, 2022, during class via Canvas	15 (6.82%)
EXAM 2		August 1, 2021, during class via Canvas	15 (6.82%)
Total Points			220 (100%)

Point system used (i.e., how do course percentage points translate into letter grades).

Example:

Points earned	93-100	90-92	87-89	83-86	80-82	77-79	73-76	70-72	67-69	63-66	60-62	Below 60
Letter Grade	A	A-	B+	B	B-	C+	C	C-	D+	D	D-	E

Please be aware that a C- is not an acceptable grade for graduate students. The GPA for graduate students must be 3.0. in all 5000 level courses and above to graduate. A grade of C counts toward a graduate degree only if a sufficient number of credits in courses numbered 5000 or higher have been earned with a B+ or higher. In addition, the Bachelor of Health Science Program does not use C- grades.

Letter Grade	A	A-	B+	B	B-	C+	C	C-	D+	D	D-	E	WF	I	NG	S-U
Grade Points	4.0	3.67	3.33	3.0	2.67	2.33	2.0	1.67	1.33	1.0	0.67	0.0	0.0	0.0	0.0	0.0

For greater detail on the meaning of letter grades and university policies related to them, see the Registrar's Grade Policy regulations at:

<http://catalog.ufl.edu/ugrad/current/regulations/info/grades.aspx>

Exam Policy:

There will be 2 exams in this course. All exams will be completed during the scheduled course time, in person, and proctored by the instructor (unless other arrangements have been made). Exams are open-book, and will consist of multiple-choice and short-answer questions, as well as an extra-credit short-answer question. Exams will focus on the course content covered since the previous exam; that is, exams will not be cumulative. Each exam is worth 100 points, for a total of 200 points.

Policy Related to Make up Exams or Other Work:

We expect you to attend and to be prepared to participate in all class sessions. Personal issues with respect to fulfillment of course requirements will be handled on an individual basis. If you must miss an exam because of a foreseeable conflict (i.e., professional conference, athletic competition, religious observance, etc.) you are expected to notify us immediately to set-up alternative arrangements *prior* to the exam date. If a student is not

in class for an exam due to an illness or medical emergency, they will be required to provide a statement from their healthcare provider documenting the illness or medical emergency. A make-up exam will be provided the first day the student returns to their normal class schedule or at the earliest convenience of the instructor. Requirements for make-up exams, assignments, and other work in this course are consistent with university policies that can be found in the online catalog at: <https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>.

Please note all faculty are bound by the UF policy for excused absences. For information regarding the UF Attendance Policy see the Registrar website for additional details: <https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>

Excused absences must be consistent with university policies in the Graduate Catalog (<http://gradcatalog.ufl.edu/content.php?catoid=10&navoid=2020#attendance>) and require appropriate documentation. Additional information can be found here: <https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>

Reporting illnesses and family emergencies:

In the event you experience an unexpected illness, family, or otherwise personal emergency please notify the instructor immediately to set-up alternative arrangements.

The UF Religious Holidays Policy is available at:

<https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx#religious>

For University of Florida Students, the following guidelines apply:

- Students, upon prior notification to their instructors, shall be excused from class or other scheduled academic activity to observe a religious holy day of their faith.
- Students shall be permitted a reasonable amount of time to make up the material or activities covered in their absence.
- Students shall not be penalized due to absence from class or other scheduled academic activity because of religious observances.

Any requests for make-ups due to technical issues MUST be accompanied by the ticket number received from LSS when the problem was reported to them. The ticket number will document the time and date of the problem. You MUST e-mail me within 24 hours of the technical difficulty if you wish to request a make-up.

Policy Related to Required Class Attendance:

Attendance is considered an integral part of the learning experience as class discussions and lectures will include valuable material covered in the examinations that is not otherwise covered in the textbook. Thus, class attendance will be taken, and students are expected to attend all classes and participate in class discussions to have exposure to this information. Class attendance will be calculated into your final grade in the course through submission of the in-class assignments and weekly quizzes. **NOTE THAT STUDENTS WHO ARE NOT PRESENT DURING CLASS TIME WILL NOT RECEIVE CREDIT FOR TURNING IN AN IN-CLASS ASSIGNMENT OR QUIZ/EXAM THROUGH CANVAS.** If students must be absent, they will be responsible for any missed material by acquiring lecture notes from other students who attended. You can expect that class slides will, in most cases, be on Canvas; however, not every lecture has slides that will accompany it and not all information will be on slides. Some material presented in lectures will not be in the text and will be included on examinations. Thus, reduced attendance can be expected to result in a lower course grade. Requirements for class attendance and make-up exams, assignments, and other work in this course are consistent with university policies that can be found in the online catalog at: <https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>.

Please note all faculty are bound by the UF policy for excused absences. For information regarding the UF Attendance Policy see the Registrar website for additional details: <https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>

STUDENT EXPECTATIONS, ROLES, AND OPPORTUNITIES FOR INPUT

Expectations Regarding Course Behavior:

- Please refrain from using electronic devices during class lectures except for taking notes, completing in-class assignments, and quizzes/exams, as it is distracting and inconsiderate of other students and the instructor.
- Additionally, cell phones, recording devices (unless part of an accommodation for learning disabilities), and text messaging are prohibited during class. must be placed on silent or turned off during class. Any use of a cell phone during class (i.e., chatting, texting) will be considered a violation of this policy as it disrupts other students from learning. Students who violate this policy will be asked to leave and will lose 1% of their final grade per violation. Please speak to the instructor prior to the beginning of class if you experience an emergency that requires you to leave the room to take a phone call.
- Please do not arrive late to class or disrupt the class, as it is distracting and inconsiderate of other students and the instructor.
- To the extent permitted by facility rules and restrictions, you may bring food and/or beverages to class as long as it does not interfere with your ability to work and/or participate in class, and as long as it does not interfere with or your classmates' ability to work and participate in class. You will be expected to clean-up after yourself and dispose of all trash before leaving the classroom.

Academic Integrity:

Students are expected to act in accordance with the University of Florida policy on academic integrity. As a student at the University of Florida, you have committed yourself to uphold the Honor Code, which includes the following pledge:

“We, the members of the University of Florida community, pledge to hold ourselves and our peers to the highest standards of honesty and integrity.”

You are expected to exhibit behavior consistent with this commitment to the UF academic community, and on all work submitted for credit at the University of Florida, the following pledge is either required or implied:

“On my honor, I have neither given nor received unauthorized aid in doing this assignment.”

It is your individual responsibility to know and comply with all university policies and procedures regarding academic integrity and the Student Honor Code. Violations of the Honor Code at the University of Florida will not be tolerated. Violations will be reported to the Dean of Students Office for consideration of disciplinary action. For additional information regarding Academic Integrity, please see Student Conduct and Honor Code or the Graduate Student Website for additional details:

<https://www.dso.ufl.edu/sccr/process/student-conduct-honor-code/>
<http://gradschool.ufl.edu/students/introduction.html>

Please remember cheating, lying, misrepresentation, or plagiarism in any form is unacceptable and inexcusable behavior.

SUPPORT SERVICES

Accommodations for Students with Disabilities:

If you require classroom accommodation because of a disability, it is strongly recommended you register with the Dean of Students Office <http://www.dso.ufl.edu> within the first week of class or as soon as you believe you might be eligible for accommodations. The Dean of Students Office will provide documentation of accommodations to you, which you must then give to me as the instructor of the course to receive accommodations. Please do this as soon as possible after you receive the letter. Students with disabilities should follow this procedure as early as possible in the semester. The College is committed to providing reasonable accommodations to assist students in their coursework.

Health and Wellness:

Students sometimes experience stress from academic expectations and/or personal and interpersonal issues that may interfere with their academic performance. If you find yourself facing issues that have the potential to or are already negatively affecting your coursework, you are encouraged to talk with an instructor and/or seek help through University resources available to you.

- The **Counseling and Wellness Center** 352-392-1575 offers a variety of support services such as psychological assessment and intervention and assistance for math and test anxiety. Visit their web site for more information: <http://www.counseling.ufl.edu>. On line and in person assistance is available.
- **You Matter We Care** website: <http://www.umatter.ufl.edu/>. If you are feeling overwhelmed or stressed, you can reach out for help through the You Matter We Care website, which is staffed by Dean of Students and Counseling Center personnel.
- The **Student Health Care Center** at Shands is a satellite clinic of the main Student Health Care Center located on Fletcher Drive on campus. Student Health at Shands offers a variety of clinical services. The clinic is located on the second floor of the Dental Tower in the Health Science Center. For more information, contact the clinic at 392-0627 or check out the web site at: <https://shcc.ufl.edu/>
- **University Police Department:** [Visit UF Police Department website](#) or call 352-392-1111 (or 9-1-1 for emergencies).
- **UF Health Shands Emergency Room / Trauma Center:** For immediate medical care call 352-733-0111 or go to the emergency room at 1515 SW Archer Road, Gainesville, FL 32608; [Visit the UF Health Emergency Room and Trauma Center website.](#)
- Crisis intervention is always available 24/7 from: **Alachua County Crisis Center:** (352) 264-6789 <http://www.alachuacounty.us/DEPTS/CSS/CRISISCENTER/Pages/CrisisCenter.aspx>

Do not wait until you reach a crisis to come in and talk with us. We have helped many students through stressful situations impacting their academic performance. You are not alone so do not be afraid to ask for assistance.

Academic Resources

- E-learning technical support: Contact the [UF Computing Help Desk](#) at 352-392-4357 or via e-mail at helpdesk@ufl.edu.
- [Career Connections Center](#): Reitz Union Suite 1300, 352-392-1601. Career assistance and counseling services.
- **Library Support:** Various ways to receive assistance with respect to using the libraries or finding resources.
- **Teaching Center:** Broward Hall, 352-392-2010 or to make an appointment 352- 392-6420. General study skills and tutoring.
- **Writing Studio:** 2215 Turlington Hall, 352-846-1138. Help brainstorming, formatting, and writing papers.
- Student Complaints On-Campus: [Visit the Student Honor Code and Student Conduct Code webpage for more information.](#)
- On-Line Students Complaints: [View the Distance Learning Student Complaint Process.](#)

Inclusive Learning Environment:

Public health and health professions are based on the belief in human dignity and on respect for the individual. As we share our personal beliefs inside or outside of the classroom, it is always with the understanding that we value and respect diversity of background, experience, and opinion, where every individual feels valued. We believe in, and promote, openness and tolerance of differences in ethnicity and culture, and we respect differing personal, spiritual, religious and political values. We further believe that celebrating such diversity enriches the quality of the educational experiences we provide our students and enhances our own personal and professional relationships. We embrace The University of Florida's Non-Discrimination Policy, which reads, "The University shall actively promote equal opportunity policies and practices conforming to laws against discrimination. The University is committed to non-discrimination with respect to race, creed, color, religion, age, disability, sex, sexual orientation, gender identity and expression, marital status, national origin, political opinions or affiliations, genetic information and veteran status as protected under the Vietnam Era Veterans' Readjustment Assistance Act." If you have questions or concerns about your rights and responsibilities for

inclusive learning environment, please see your instructor or refer to the Office of Multicultural & Diversity Affairs website: www.multicultural.ufl.edu.
